

## **Downtown Revitalization Committee**

### **Meeting Minutes**

Monday, October 17, 2011

5:30 p.m.

Newington Town Hall, Conference Room 1

I. **Roll Call:** Mr. Banach, Mrs. Cohen, Mr. Marocchini, Mr. Bottalico, Mr. Shields and Mrs. Cohen.

**Others Present:** Town Engineer, Chris Greenlaw and Town Planner, Ed Meehan

II. **Minutes:**

September 19, 2011 Meeting – Mrs. Cohen moved the minutes of the September 19, 2011 meeting be approved as presented. Seconded by Mr. Bottalico and approved.

III. **Public Participation**

No public present.

IV. **Market Square Streetscape Project Status**

- Town Engineer Greenlaw reported the contractor is behind schedule by a week and a half. The area in front of the “stills building” is being worked on – water problems have been encountered.
- Approximately 300 feet of pavers have been installed and tree wells constructed.
- Project materials storage area on north side of Market Square is a concern because of loss of parking.
- Photos of work to date were circulated (see attached).
- Removal of trees and relocation of new trees to better balance distribution have been agreed upon with contractor.
- Location of electrical service for events has been agreed upon; the placement will be on the south side in front of 95 Market Square.

Mr. Banach asked for an estimated timeline. Mr. Greenlaw stated that he has urged the contractor to work Saturdays and bring additional crew onto the job site.

Substantial completion per contract is December 1<sup>st</sup>.

V. **Public Participation**

Halloween Event is scheduled for October 28<sup>th</sup> at 3:30 p.m. Businesses will be advised that if they do not want “trick and treaters,” do not post “window pumpkin.” Rick Simons of “Simons Pets” stated that he has observed the contractor is closing down for the day by 3:30 p.m. He did not feel the construction work would interfere with this event.

VI. **Adjournment**

Adjournment at 6:15 p.m.

Submitted,

Edmund J. Meehan  
Town Planner

Town Clerk  
Town Website